 Jane Doe

Curriculum Vitae

## Basic Info

Born on 4 July 1985

From New York, USA

Lives in Amsterdam, the Netherlands

## Contact Info

Phone +31 61 2345678

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Email me

## About

I am an ambitious and goal-oriented young professional experienced in sales and marketing looking to put my experience and creativity to work in a company with challenging and interesting marketing and sales campaigns.

My ultimate objective is to develop myself as an online marketing professional.

## Skills

Speaks

* English (C2, native),
* Dutch (A2, conversational),
* French (A2, conversational)
* and Latin (A2, conversational)

IT knowledge covers Microsoft Office software, SPSS and SAP, PPC, SEO and ISO

Driving license ‘B’ category



Work and Education

February 2010 – June 2010

Worked as Marketing Intern at International Gas Comapny in Paris, France

* Provided assistance with publications in the periodic magazine of the company
* Supervised the redesign of the company website
* Organized online and social media activities

[Visit site](http://www.mol.hu/)

February 2012 – April 2012

Worked as Trainee at the European Parliament in Brussels, Belgium



* Assisted in the organization of the e-Skills week and other events of the S&D Group
* Prepared working documents, speeches and publications for the delegation

[Visit site](http://www.socialistsanddemocrats.eu/gpes/index.jsp)

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[Visit site](http://www.redbull.hu/cs/Satellite/hu_HU/RED-BULL/001242777526826)

November 2005 – October 2008

Worked as Sampling Team Leader at Red Bull Hungary in Budapest, Hungary

* Promoted the product in the market
* Monitored competitors in the market
* Organized the work of a 5-person Sampling Team
* Made daily and weekly work schedules
* Made presentations and wrote reports for the management
* Organized national and international events like Red Bull Street Parade, Red Bull Air Race and Red Bull Soap Box Race

June 2009 – January 2010

Worked as Event and PR Assistant at Formula 1 in Budapest, Hungary

* Aided in a variety of duties related to the Hungarian Grand Prix
* Developed and produced media kits for all necessary media outlets
* Updated the media about the event
* Organized media conferences

[Visit site](http://hungaroring.hu/)

December 2008 – May 2009

Worked as Management Assistant at Clothing Company
in Geneva, Switzerland

* Assisted on photo shootings
* Organized fashion shows
* Redesigned the company website
* Planned online marketing activities on Facebook, Myspace and Twitter

[Visit site](http://tyraclothing.com/home/)

September 2010 – June 2012

Studied International Business and Management
at University of Applied Sciences
in Amsterdam, the Netherlands

* Course ranked #1 in the Netherlands
* Minored in International Business Ventures and Strategic Business Decisions

[Visit site](http://www.avans.nl/)